



HPF SUPPLY CHAIN BULLETIN – OCTOBER 2020

An update for HPF Implementing Partners and Stakeholders



HPF Procurement and Distribution of Essential Drugs and Medical Commodities for South Sudan

Procurement & Distribution

COVID-19 MOH PPE

The MOH PPE equipment distribution is now complete.

Consignment C12

Distribution will start on 1st October 2020 and take approximately 6 weeks.

Consignment C13

C13 distribution scheduled for February 2021. Add ons (or additional requests) must be submitted to the warehouse management team no later than 1st November 2020.

Year 3 Tender Process for C14/15/16

Contracts placed with Missionpharma for Year 3.

COVID-19 Medical Procurement

Procurement exercise ongoing to supply 23 products

Medical Equipment to support HPF Facilities

Yellow list contracted and shipping arrangements being finalised.

The Blue list requires budget approval.

International Freight/Tax Exemption (TE)

Matt Johnstone working on tax exemptions for –

Yellow list equipment

C13 reefer containers

Laptops (25)

Med-Log Training

C12 distribution will start on 1st October 2020.

HPF3 is planning on line training for Med-Loggers in

October 2020. The training will provide revision of the stock related management.

IP C12 Last Mile Delivery

IPs please prepare for C12 last mile deliveries. It is essential to report any problems (security, flooding, storage space issues etc.) with last mile deliveries.

It is essential that documents are signed clearly showing the correct date of receipt.

*Remember that **HPF stock is for HPF facilities only.**

Supply Chain Data Administration

Gloria Gulliver gloria.gulliver@hpfsouthsudan.org is responsible for the collation of data/reports/returns:

Consumption Data – by 15th of each month

Last Mile Proof of Delivery - forwarded within 5 working days of the delivery date to the facility.

MedLog SITREPS – by 15th of each month.

Consumption Data

IP MedLog/LOT Managers must ensure that all reports checked for accuracy of data prior to submission.

IP Medical Logisticians Reminders:

TRACER DRUGS – Essential that all Tracer Drugs remain stocked. There is a budget to procure locally if required. You must manage this correctly. Speak to Terfa if further advice and clarification.

All BHI stock – Stock taken by BHI workers from PHCC and PHCU must be recorded on the Pharmacy/Dispensing stock cards as “*Issued to BHI + Name of worker*”.

PMIS/HMIS Registers – Ensure that patients, both adult and children, are recorded using the registers supplied.

Drug Management Committees- Complete on a monthly basis all minutes and send a copy to HPF supply chain.

Expired Stock – Any Expired Products **must** be removed and placed into quarantine. Monitor stock expiry dates and consider moving to health facilities that may use product before it expires.

Controlled Drugs - SOP/MOHRSS/CMS/018 – These **must be stored securely and dispensed by qualified staff only.**

Rotation of Stock - Utilise stock correctly. Facilities must issue product that has the shortest shelf life.

Storage/Shelving – All pharmaceuticals must be stored correctly. Ensure product is unpacked and visible on shelving. Use bin cards to record stocks and issuing.

ENSURE ALL FACILITIES ARE READY FOR C12 DELIVERIES.

IMPLEMENT STOCK ROTATION AND CREATE SPACE READY TO RECEIVE STOCKS!

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